

PROGRESSIVE CLIENTS - DO's & DON'T's

At **PROGRESSIVE**, it is our constant endeavor to keep our clients safe from any fraud, illegal activities, un-authorized trades etc.

Regarding the same, please find below some important **DO's** and **DON'T's** for your kind perusal:

DO's

- ❖ Co-operate with our KYC Dept. Personnel for Telephonic Verification and Authentication of your details.
- ❖ Check your email to receive Welcome Letter, Client Master and Internet/Mobile Trading Log-In credentials, Do's and Don'ts's.
- ❖ Change your Mobile Trading and Client Back office (*TradeWeb*) passwords regularly with unique Alpha-Numeric combinations as suitable.
- ❖ Always place your own order and do not give any blanket approval/ authorization for your trades.
- ❖ Ensure you receive Trade Confirmations for all your trades via SMS and Email regularly on your registered mobile number and email id.
- ❖ Ensure you receive Digital Contract Notes (*DCN*) on your registered email id on the Trade Day.
- ❖ **DO** your own research before investing in any stock or investible instrument. *Beware while dealing based on unsolicited Stock Tip/ Recommendation circulated by unauthorized/ unregistered entities, received through Whatsapp, Telegram, SMS, Calls, etc. and take an informed decision before investing.*

DON'T's

All DON'T's also apply to our representatives, branches, franchisees, authorized persons etc.

- ❖ **DO NOT** share your Internet/Mobile Trading Log-In credentials with anyone
- ❖ **DO NOT** share your Client Back office Log-In credentials with anyone.
- ❖ **DO NOT** fall for any Assured/Fixed Returns schemes by anyone.
- ❖ **DO NOT** trust any Written/Oral promises of Assured Returns in the equity, derivative, currency, commodities etc. segments by anyone.
- ❖ **DO NOT** invest in any schemes run by an entity not having SEBI registration.
- ❖ **DO NOT** Deposit any Cash in our Bank Accounts and/or make any Payment to the Branches/Sub-Brokers/Authorized persons in their names. Make payments only to our dedicated client accounts only from your registered bank a/c's.

Any of our Branches/ Sub-Brokers/ Franchisees/ Authorized Persons are **NOT** in any way authorized to do trades in any client accounts on their own (*even if there is client consent*) nor are they authorized to charge clients any other fees/brokerage/sharing of any kind and in any manner separately.

In case of any grievances, please feel free to contact us at grievancecell@progressiveshares.com or 022-40777500.

STAY SAFE | STAY HEALTHY | HAPPY INVESTING